

BLINDA BAKER

Association of Public Treasurers of the United States and Canada

Annual Business Meeting Little America Hotel, Salt Lake City, Utah Grand Ballrooms Tuesday, August 15, 2023 : 12:30 - 1:00 pm

EXECUTIVE BOARD	Tuesday, August 15, 2023 · 12:30 - 1:00 pm						
JULIE SILBERNAGEL PRESIDENT		AGENDA					
TRICIA WIGGLE-BAZZY PRESIDENT ELECT	l.	President's Welcome					
VICKI KITCHEN	II.	Determination of Quorum by Parliamentarian					
VICE PRESIDENT	III.	Secretary's Report					
HEATHER GALE TREASURER		 a. Presentation and Approval of 2022 Annual Business Meeting Minutes 					
ERIN CRAWFORD SECRETARY	IV.	Treasurer's Report a. Presentation of 2021-22 Audited Financials					
CLINT LICHTENWALTER IMMEDIATE PAST PRESIDENT		b. Presentation of 2022-23 YTD Financialsc. Presentation of 2023-24 Budget					
DIRECTORS	V.	2022-23 Annual Report					
PETER GRAY	VI.	Committee Reports					
CHARRI LARA		a. Included in annual meeting packet					
VERNON LEWIS		i. Accreditations ii. Advisory					
DAVID SEIFERT		iii. Annual Conference					
LAURIE SHELDON		iv. Education					
SALVATORE TALARICO		v. Membership					
RON VANDER BAND		vi. Nominating					
ADVISOR	VII.	Nominating Committee Report a. Presentation of Slate of Officers and Directors					
MICHAEL PETTIGREW	VIII.	Election of Officers					
PARLIAMENTARIAN	V 111.	Licetion of officers					
LINDSEY GRIGG	IX.	Unfinished Business					
HISTORIAN	X.	Adjournment					



2022 Annual APT US&C Business Meeting Minutes Green Valley Ranch Grand Ballroom I – Henderson, NV

Tuesday, August 9, 2022

President Clint Lichtenwalter called the meeting to order to the in-person conference attendees at 12:35 PM PST and welcomed and thanked everyone for their attendance at this year's conference.

I. Roll Call – Board of Directors

Members Present – Clint Lichtenwalter, President; Julie Silbernagel, President-Elect; Tricia Wiggle-Bazzy, Vice President; Vicki Kitchen, Treasurer; Heather Gale, Secretary; Michael Pettigrew, Immediate Past President; Amy Anderson, Director; Erin Crawford, Director; Peter Gray, Director; Ron Vander Band, Director; Elizabeth Alba, Director; Lindsey Grigg, Parliamentarian, and Ashley Vandeburgh, Advisor.

II. Determination of Quorum by Parliamentarian

Parliamentarian Lindsey Grigg confirmed there was a quorum for the annual business meeting.

III. Secretary's Report

a) Presentation and approval of the 2021 Annual Business Meeting Minutes – Karen Coffman, Jackson, MI moved to approve the 2021 Annual Business Meeting Minutes as presented. Motion was seconded by Chip Dawson, South Jordan, UT. Voting was unanimous in favor.

IV. Treasurer's Report

- a) Presentation of 2020-21 Audited Financials Treasurer Vicki Kitchen presented the 2020-21 audited financials. Debbie Block moved to approve the audited financials as presented. Motion was seconded by Thomas Whitener, Kalamazoo County, MI. Voting was unanimous in favor.
- **b)** Presentation of the 2021-22 YTD Financials Motion was made for both items IV b and IV c following the presentation of item IV c.
- c) Presentation of the 2022-23 Budget Treasurer Vicki Kitchen presented the 2021-22 YTD Financials and 2022-23 Budget. Kathy Lehrer, Orem City, UT moved to approve the budget as presented. Motion was seconded by Catherine McClary, Washtenaw County, MI. Voting was unanimous in favor.

V. Committee Reports

President Clint Lichtenwalter informed the attendees that the committee reports are contained in the annual meeting packet that was provided.

a) Reports included in annual meeting packet: Accreditations; Advisory; Annual Conference; Education; Membership; and, Nominating. Karen Coffman, Jackson, MI moved to approve the committee reports. Motion was seconded by Chip Dawson, South Jordan, UT. Voting was unanimous in favor.



VI. Nominating Committee

Lindsey Grigg asked for 3 volunteers to serve as members of a teller committee if election ballots are needed. Yolanda Ramos from the Town of Medicine Park, OK; Brett Padgett, Charter Township of Comstock, MI; and a member from Indiana (due to sound issues, the name was not captured.)

Ashley Vandeburgh recognized and thanked her committee members. Ashley mentioned that two of her committee members were unable to make it to the conference and our prayers are with Jacki Athey and Frank Milazi at this time. Ashley thanked Ted Elder from Utah and Penny Robbins from Wyoming for their help with this important committee.

a) Presentation of Slate of Officers and Directors

The following slate of officers and directors were presented for membership consideration:

President Elect: Tricia Wiggle-Bazzy, Michigan

Vice President: Vicki Kitchen, Indiana

Treasurer: Heather Gale, Utah

Secretary: Erin Crawford, Oklahoma Director-2 years: Peter Gray, IN Director-2 years: Vernon Lewis, TX Director-2 years: Salvatore Talarico, OH Director-1 year: Ron Vander Band, IL

President Clint Lichtenwalter asked for nominations from the floor for President Elect, Vice President, Treasurer, Secretary and Director. There were no nominations from the floor. President Clint Lichtenwalter asked for a motion to accept the slate of officers and directors as presented. Mike Stephens, Town of Wytheville, VA moved to elect the slate of officers and directors as presented. Motion was seconded by Chip Dawson, South Jordan, UT. Voting was unanimous in favor.

VII. New Business

- a) Certification Recognitions-President Clint Lichtenwalter stated that the recognition of certifications and presentation of awards will be moved to the annual banquet dinner at 6:00 pm tonight.
- VIII. Unfinished Business-There was no unfinished business.

IX. Adjournment

Karen Coffman, Jackson County, MI moved to adjourn the meeting at 12:56 pm PST. Motion was seconded by Harlita Tomlinson, City of Forest Park, OH. Voting was unanimous in favor.



Gracik & Gracik, P.C.

Certified Public Accountants & Consultants

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ASSOCIATION OF PUBLIC TREASURERS
OF THE UNITED STATES AND CANADA
TAWAS CITY, MICHIGAN

REVIEW REPORT
YEARS ENDED SEPTEMBER 30, 2022 AND 2021

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		PAGE
	INDEPENDENT ACCOUNTANTS' REVIEW REPORT	1
EXHIBIT A	STATEMENTS OF FINANCIAL POSITION	2
EXHIBIT B	STATEMENTS OF ACTIVITIES	3
EXHIBIT C	STATEMENT OF FUNCTIONAL EXPENSES - 2022	4
EXHIBIT D	STATEMENT OF FUNCTIONAL EXPENSES - 2021	5
EXHIBIT E	STATEMENTS OF CASH FLOWS	6
EXHIBIT F	NOTES TO FINANCIAL STATEMENTS	7 - 9



Gracik & Gracik, P.C.

Certified Public Accountants & Consultants

May 18, 2023

540 W. Lake St., Unit 1 P.O. Box 70 Tawas City, MI 48764 Telephone 989-984-5280 Fax 989-984-5590

Independent Accountants' Review Report

To the Board of Directors
Association of Public Treasurers of the United States and Canada
Tawas City, Michigan

We have reviewed the accompanying financial statements of the Association of Public Treasurers of the United States and Canada (a nonprofit organization), which comprise the statement of financial position as of September 30, 2022, the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Association management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Accountants' Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of the Association of Public Treasurers of the United States and Canada and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountants' Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying 2022 financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Report on 2021 Financial Statements

The 2021 financial statements were audited by us, and we expressed an unmodified opinion on them in our report dated June 30, 2022. We have not performed any auditing procedures since that date.

Gracih & Grank, P.C.

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES AND CANADA <u>Tawas City, Michigan</u>

STATEMENTS OF FINANCIAL POSITION September 30, 2022 and 2021

	2022	2021
<u>ASSETS</u>		
Current Assets		
Cash and Cash Equivalents	\$ 337,815	
Accounts Receivable	13,433	
Prepaid Expenses	11,916	
Total Current Assets	363,164	331,130
Total Assets	\$ 363,164	\$ 331,130
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts Payable	\$ 58,719	
Deferred Revenue	89,572	(C. 7) and (C. 7) and (C. 7) and (C. 7)
Total Current Liabilities	148,291	116,111
Net Assets		
Net Assets Without Donor Restrictions	214,873	
Total Net Assets	214,873	215,019
Total Liabilities and Net Assets	\$ 363,164	\$ 331,130

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES AND CANADA <u>Tawas City, Michigan</u>

STATEMENTS OF ACTIVITIES For the Years Ended September 30, 2022 and 2021

		2022		2021
Revenue				
Annual Conference	\$	160,189	\$	156,218
Certifications		50,010		48,760
Membership Dues		112,600		101,053
Publications		1,795		355
Trainings		32,308		80,676
Interest		17		0
Total Revenue		356,919		387,062
Expenses				
Program Services		291,263		228,423
Support Services:				
Management & General		40,207		34,175
Membership Development	-	25,595	-	26,491
Total Expenses	y 	357,065		289,089
Increase (Decrease) in Net Assets Without Donor Restrictions		(146)		97,973
Net Assets - Beginning of Year		215,019		117,046
Net Assets - End of Year	\$	214,873	\$	215,019

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES AND CANADA <u>Tawas City, Michigan</u>

STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended September 30, 2022

		£	Supportin	Total		
	Program Services		agement & General		mbership elopment	2022
Certification Expenses	\$ 18,778	\$	0	\$	0	\$ 18,778
Conferences & Meetings	159,991		0		0	159,991
Information Technology	2,208		0		4,499	6,707
Insurance	4,201		2,801		2,334	9,336
Management Fees	57,165		23,819		14,291	95,275
Office Expenses	19,405		7,216		2,581	29,202
Professional Fees	3,402		2,268		1,890	7,560
Training Manuals & Expenses	2,864		0		0	2,864
Travel	 23,249		4,103	-	0	27,352
Total Expenses	\$ 291,263	\$	40,207	\$	25,595	\$ 357,065

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES AND CANADA <u>Tawas City, Michigan</u>

STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended September 30, 2021

		Supporting Services					Total
	Program Services		agement & General		mbership elopment		2021
Certification Expenses	\$ 21,337	\$	0	\$	Ő	\$	21,337
Conferences & Meetings	102,976		0		0		102,976
Information Technology	2,666		0		4,141		6,807
Insurance	3,901		2,601		2,167		8,669
Management Fees	65,874		27,447		16,468		109,789
Office Expenses	9,597		3,009		2,908		15,514
Professional Fees	1,451		967		807		3,225
Training Manuals & Expenses	20,017		0		0		20,017
Travel	604		151		0		755
Total Expenses	\$ 228,423	\$	34,175	\$	26,491	\$	289,089

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES AND CANADA <u>Tawas City, Michigan</u>

STATEMENTS OF CASH FLOWS For the Years Ended September 30, 2022 and 2021

		2021		
CASH FLOWS FROM OPERATING ACTIVITIES				
Increase (Decrease) in Net Assets	\$	(146)	\$	97,973
Adjustments to reconcile increase (decrease) in net assets to				
net cash provided by operating activities:				
(Increase) Decrease in Operating Assets				
Accounts Receivable		(8,962)		(4,471)
Prepaid Expenses		(1,006)		2,500
Increase (Decrease) in Operating Liabilities				
Accounts Payable		35,852		22,067
Deferred Revenue	-	(3,672)	-	8,670
Net Increase in Cash and Cash Equivalents		22,066		126,739
Cash and Cash Equivalents - Beginning of Year		315,749		189,010
Cash and Cash Equivalents - End of Year	\$	337,815	\$	315,749

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES AND CANADA Tawas City, Michigan

NOTES TO FINANCIAL STATEMENTS For the Years Ended September 30, 2022 and 2021

NOTE 1 - ORGANIZATION

The Association of Public Treasurers of the United States and Canada (Association) was founded in 1965 and represents public treasury and finance officials in local, county, and state/provincial governments throughout North America. The Association provides quality treasury management education and training, professional certification, peer interaction, and professional connection opportunities for public treasury and financial officials. The Association derives its revenue primarily from its annual meeting, membership dues, trainings, and certifications.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis in accordance with accounting principles generally accepted in the United States of America.

Basis of Presentation

The financial statements of the Association have been prepared in accordance with U.S. generally accepted accounting principles ("U.S. GAAP"), which require the Association to report information regarding its financial position and activities according to the following net assets classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Association. These net assets may be used at the discretion of the Association's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity. The Association does not currently have this type of net assets.

Cash and Cash Equivalents

For purposes of the statements of cash flows, the Association considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents. The Association maintains bank deposit accounts which, at times, may exceed federally insured limits. The Association has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Accounts Receivable

The Association considers all accounts receivable to be fully collectible. Accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES AND CANADA <u>Tawas City, Michigan</u>

NOTES TO FINANCIAL STATEMENTS For the Years Ended September 30, 2022 and 2021

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Membership Dues

Membership dues are billed to members annually and promote discounts for the annual conference, certifications and trainings as a benefit of membership in the Association. Therefore, a portion of the membership dues is considered to be a contribution and a portion is considered to be an exchange transaction for the annual conference fee, certification fees and training fees. The amount of the membership less the value to fulfill the annual conference fees, certification fees and training fees is recognized as membership dues revenue in these financial statements ratably in the period in which the membership term applies. Dues applicable to periods subsequent to the date of the statement of financial position are presented as deferred revenue (membership dues run from October 1st through September 30th each year). Annual conference, certification revenues and training revenues are recognized when the service is provided, with the unearned portion classified as deferred revenue in the accompanying statements of financial position. Annual conference discounts totaled \$17,000 and \$23,599, certification discounts totaled \$1,300 and \$1,100 and training discounts totaled \$16,380 and \$2,260 for the years ended December 31, 2022 and 2021, respectively.

Availability and Liquidity

The Association's financial assets at September 30, 2022 and 2021 were \$351,248 and \$320,220, respectively, and they are available to meet general expenditures over the next twelve months. The Association's goal is generally to maintain financial assets to meet 90 days of operating expenses.

Income Tax Status

The Association is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, the Association qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization other than a private foundation under section 509(a)(2).

Reclassification

Certain prior year amounts have been reclassified to conform to the current year presentation.

Date of Management's Review

Management has evaluated subsequent events through May 18, 2023, the date which the financial statements were available to be issued.

ASSOCIATION OF PUBLIC TREASURERS OF THE UNITED STATES AND CANADA Tawas City, Michigan

NOTES TO FINANCIAL STATEMENTS For the Years Ended September 30, 2022 and 2021

NOTE 3 - COMMITMENTS

Management Services

A new management contract was entered with Dovetail Solutions, Inc., effective May 1, 2023. The prior contract covered the period from October 1, 2020 through April 30, 2023, and provides payment for the Association's office administration, financial management, membership, annual meeting and IT system. One year prior to the expiration of the contract, the terms of the contract may be extended by one or more years upon the mutual agreement of both parties.

Future minimum payments on the contract for the years after September 30, 2022 are as follows:

2023	\$ 106,744
2024	122,925
2025	130,700
2026	135,625
2027	140,600
Subsequent years	 83,650
	\$ 720,244

Contracts

The Association has entered into contracts with various hotels to reserve space for future meetings for future events. If cancellation occurs the Association could be liable for up to \$312,855.

NOTE 4 - ADOPTION OF NEW ACCOUNTING STANDARDS

In May 2014, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") No. 2014-09, Revenue from Contracts with Customers (Topic 606), which supersedes the current revenue recognition requirements. The ASU is based on the principle that revenue is recognized to depict the transfer of goods and services to customers in an amount that reflects the consideration to which the Association expects to be entitled in exchange for those goods or services. The ASU also required expanded disclosures relating to the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers. The Association adopted the new standard effective for the year ending October 1, 2020 using the modified retrospective method and elected to apply the standard only to contracts that were not completed as of that date. Management has determined this ASU does not have a significant impact on the financial statements.

In June 2018, the FASB issued ASU No. 2018-08, Not-for-Profit Entities (Topic 958): Clarifying the Scope and Accounting Guidance for Contributions Received and Contributions Made. This ASU provides additional guidance to be used to determine whether a contribution is conditional and when a transaction should be accounted for as a contribution versus an exchange. The Association adopted the new standard effective October 1, 2020 and has applied the amendments of this standard on a modified prospective basis. This standard did not result in material change to the financial statements or the timing of revenue recognition for the Association's contributions.

Association of Public Treasurers of the U.S. and Canada Balance Sheet

As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
10000 · Checking	72,864.85
9000 · Savings Account	275,055.13
Total Checking/Savings	347,919.98
Accounts Receivable	
11000 · Accounts Receivable	5,000.00
Total Accounts Receivable	5,000.00
Other Current Assets	
13000 · Prepaid Expenses	
13001 · Prepaid Conference Expenses	6,326.90
Total 13000 ⋅ Prepaid Expenses	6,326.90
Total Other Current Assets	6,326.90
Total Current Assets	359,246.88
TOTAL ASSETS	359,246.88
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	214,605.41
Net Income	144,641.47
Total Equity	359,246.88
TOTAL LIABILITIES & EQUITY	359,246.88

Association of Public Treasurers of the U.S. and Canada Profit & Loss Budget Performance June 2023

	Jun 23	Oct '22 - Jun 23	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense					
Income					
100.00 · Membership	0.47.50	40.050.40	0.000.00	0.000.40	0.000.00
100.003 · Corporate	847.50	10,958.10	8,660.00	2,298.10	9,660.00
100.004 · Municipality	2,211.00	128,143.00	140,743.00	-12,600.00	141,243.00
100.007 · Public Entity	428.00	8,280.00	7,114.00	1,166.00	7,114.00
Total 100.00 · Membership	3,486.50	147,381.10	156,517.00	-9,135.90	158,017.00
200.00 · Education	44 440 00	50.004.00	40,000,00	40.004.00	40,000,00
200.001 · Certifications	11,118.00	52,664.00	42,000.00	10,664.00	46,092.00
200.003 · Publications	480.00	3,610.00	950.00	2,660.00	1,250.00
200.004 · Registrations	16,674.00	75,523.00	74,775.00	748.00	104,775.00
200.005 · Sponsorships	8,750.00 5,069.00	50,300.00 65,179.20	53,375.00	-3,075.00	65,075.00
200.006 · Trainings			18,000.00	47,179.20	20,000.00
Total 200.00 · Education	42,091.00	247,276.20	189,100.00	58,176.20	237,192.00
300.000 ⋅ Other 300.002 ⋅ Miscellaneous	0.00	16.13			
300.002 · Miscenaneous	4.22	38.24	0.00	38.24	0.00
Total 300.000 · Other	4.22	54.37	0.00	54.37	0.00
Total Income	45,581.72	394,711.67	345,617.00	49,094.67	395,209.00
Gross Profit	45,581.72	394,711.67	345,617.00	49,094.67	395,209.00
Expense	45,501.72	334,711.07	343,017.00	49,094.07	393,209.00
601.000 ⋅ Advertising	1,916.62	11,249.84	7,750.00	3,499.84	10,000.00
602.000 · Audio/Visual	0.00	2,158.42	5,000.00	-2,841.58	30,000.00
603.000 · Awards/Recognition	2,665.95	6,405.65	4,500.00	1,905.65	6,000.00
604.000 · Bank Fees	1,252.93	6,807.15	5,100.00	1,707.15	7,500.00
605.000 · Dues	0.00	0.00	500.00	-500.00	500.00
606.000 · Entertainment	500.00	6,909.25	5,000.00	1,909.25	22,575.00
607.000 · Equipment	0.00	380.53	4,500.00	-4,119.47	5,000.00
608.000 · Management	9,900.00	77,044.29	73,599.75	3,444.54	98,133.00
609.000 ⋅ Meals/Lodging	20,243.20	49,608.45	35,000.00	14,608.45	82,500.00
610.000 · Meetings	105.00	5,177.53	3,040.00	2,137.53	5,500.00
612.000 · Miscellaneous	1,646.84	1,646.84	0.00	1,646.84	1,000.00
613.000 ⋅ Phone	67.20	268.80	405.00	-136.20	540.00
614.000 ⋅ Postage/S&H	920.49	3,179.53	3,500.00	-320.47	5,000.00
615.000 · Printing	0.00	937.69	900.00	37.69	6,000.00
616.000 · Professional Services	3,590.00	13,317.84	8,500.00	4,817.84	15,000.00
617.000 ⋅ Publications	0.00	0.00	2,000.00	-2,000.00	2,500.00
618.000 ⋅ Refunds	877.60	2,385.60	2,750.00	-364.40	3,500.00
619.000 ⋅ Scholarships	0.00	0.00	1,500.00	-1,500.00	6,500.00
620.000 ⋅ Software	63.90	578.21	825.00	-246.79	8,000.00
621.000 · Speakers/Trainers	4,214.59	27,484.74	20,500.00	6,984.74	40,000.00
623.000 ⋅ Supplies	73.33	619.25	300.00	319.25	7,500.00
624.000 · Travel	4,015.01	33,910.59	20,000.00	13,910.59	30,000.00
Total Expense	52,052.66	250,070.20	205,169.75	44,900.45	393,248.00
Net Ordinary Income	-6,470.94	144,641.47	140,447.25	4,194.22	1,961.00
Net Income	-6,470.94	144,641.47	140,447.25	4,194.22	1,961.00

Association of Public Treasurers of the U.S. and Canada

Profit & Loss by Class October 2022 through June 2023

		ANNUAL CONFERENCE CERTIFICATIONS				PUBLICATIONS				TRAININGS						
	Admin 22-23	2023 UT	Total AC	CPFA	CPFIM	Policy	Total Certs	CFF	СН	IC	Pubs	СН	IC	Online	Trainings	TOTAL
Ordinary Income/Expense											\ <u>'</u>					
Income																
100.00 · Membership																
100.003 · Corporate	10,958.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,958.10
100.004 · Municipality	128,143.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128,143.00
100.007 · Public Entity	8,280.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,280.00
Total 100.00 · Membership	147,381.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	147,381.10
200.00 · Education																
200.001 · Certifications	0.00	0.00	0.00	10,100.00	40,864.00	1,700.00	52,664.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,664.00
200.003 · Publications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	360.00	3,050.00	200.00	3,610.00	0.00	0.00	0.00	0.00	3,610.00
200.004 · Registrations	0.00	75,523.00	75,523.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75,523.00
200.005 · Sponsorships	0.00	50,300.00	50,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,300.00
200.006 · Trainings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00	3,750.00	59,679.20	65,179.20	65,179.20
Total 200.00 · Education	0.00	125,823.00	125,823.00	10,100.00	40,864.00	1,700.00	52,664.00	360.00	3,050.00	200.00	3,610.00	1,750.00	3,750.00	59,679.20	65,179.20	247,276.20
300.000 · Other																
300.002 · Miscellaneous	16.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.13
300.03 ⋅ Earned Interest	38.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38.24
Total 300.000 · Other	54.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54.37
Total Income	147,435.47	125,823.00	125,823.00	10,100.00	40,864.00	1,700.00	52,664.00	360.00	3,050.00	200.00	3,610.00	1,750.00	3,750.00	59,679.20	65,179.20	394,711.67
Gross Profit	147,435.47	125,823.00	125,823.00	10,100.00	40,864.00	1,700.00	52,664.00	360.00	3,050.00	200.00	3,610.00	1,750.00	3,750.00	59,679.20	65,179.20	394,711.67
Expense																
601.000 · Advertising	11,102.54	147.30	147.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,249.84
602.000 · Audio/Visual	0.00	0.00	0.00	0.00	2,158.42	0.00	2,158.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,158.42
603.000 · Awards/Recognition	1,221.22	0.00	0.00	730.12	4,294.02	160.29	5,184.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,405.65
604.000 ⋅ Bank Fees	6,807.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,807.15
606.000 · Entertainment	0.00	6,909.25	6,909.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,909.25
607.000 · Equipment	380.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	380.53
608.000 · Management	77,044.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77,044.29
609.000 ⋅ Meals/Lodging	0.00	47,500.00	47,500.00	0.00	2,108.45	0.00	2,108.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49,608.45
610.000 · Meetings	5,177.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,177.53
612.000 ⋅ Miscellaneous	0.00	1,646.84	1,646.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,646.84
613.000 · Phone	268.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	268.80
614.000 · Postage/S&H	385.63	0.00	0.00	1,111.60	1,463.40	34.20	2,609.20	11.65	114.21	15.84	141.70	43.00	0.00	0.00	43.00	3,179.53
615.000 · Printing	5.30	0.00	0.00	7.86	924.53	0.00	932.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	937.69
616.000 · Professional Services	13,317.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,317.84
618.000 · Refunds	438.60	1,149.00	1,149.00	0.00	798.00	0.00	798.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,385.60
620.000 ⋅ Software	578.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	578.21
621.000 ⋅ Speakers/Trainers	0.00	8,272.97	8,272.97	0.00	6,832.86	0.00	6,832.86	0.00	0.00	0.00	0.00	1,584.16	2,044.75	8,750.00	12,378.91	27,484.74
623.000 ⋅ Supplies	609.38	0.00	0.00	0.00	9.87	0.00	9.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	619.25
624.000 · Travel	32,156.91	1,708.52	1,708.52	0.00	45.16	0.00	45.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,910.59
Total Expense	149,493.93	67,333.88	67,333.88	1,849.58	18,634.71	194.49	20,678.78	11.65	114.21	15.84	141.70	1,627.16	2,044.75	8,750.00	12,421.91	250,070.20
Net Ordinary Income	-2,058.46	58,489.12	58,489.12	8,250.42	22,229.29	1,505.51	31,985.22	348.35	2,935.79	184.16	3,468.30	122.84	1,705.25	50,929.20	52,757.29	144,641.47
Net Income	-2,058.46	58,489.12	58,489.12	8,250.42	22,229.29	1,505.51	31,985.22	348.35	2,935.79	184.16	3,468.30	122.84	1,705.25	50,929.20	52,757.29	144,641.47

Page 1 of 1

Association of Public Treasurers of the United States and Canada 2023-2024 Proposed Annual Budget

	2023	3-24 Budget
INCOME		
Membership		
Corporate	Ş	9,067
Municipality	\$ \$	134,713
Public Entity	\$ \$ \$	8,177
Total Membership	\$	151,957
Education	~	FO 701
Certifications	\$ ¢	50,701
Publications	\$ ¢	1,375
Registrations Sponsorships	\$ ¢	97,300 55,000
Trainings	ې (59,470
Total Education	\$ \$ \$ \$ \$ \$	263,846
	Y	203,040
Other Earned Interest	\$	50
	\$ \$ \$	50
Total Income	\$	415,853
GROSS PROFIT	\$	415,853
EXPENSES		
Advertising	\$	12,500
Audio/Visual	\$	30,000
Awards/Recognition	\$ \$ \$ \$ \$ \$ \$	6,000
Bank Fees	\$	7,500
Dues	\$	250
Entertainment	\$	17,500
Equipment	Ş	2,500
Management		120,000
Meals/Lodging	\$	75,000
Meetings	\$ ¢	5,500
Miscellaneous Phone	\$ ¢	250 540
Postage/S&H	ې د	540 5,000
Printing	ې د	6,000
Professional Services	ب (18,500
Publications	\$	2,500
Refunds	\$	2,500
Scholarships	\$	6,500
Software	, \$	8,500
Speakers/Trainers	\$	40,000
Supplies	\$	8,000
Travel	\$	40,000
Total Expense	\$\$\$\$\$\$\$\$\$\$\$\$\$\$ \$ \$ \$	415,040
Net Ordinary Income	\$	813
NET INCOME	\$	813



2022-23 Professional Accreditation Committee Annual Report Peter Gray, Chairperson

The Professional Accreditation Committee is responsible for the Association's certification programs. The committee coordinates between each of the programs to share strategy and ensure consistency across all programs. This year the Committee and the sub-committees succeeded in:

- Revising and updating the CPFIM and ACPFIM renewal process to be more user-friendly for our certificate holders needing to renew their certifications
- Updating the Investment Model Policy and streamlining the online application procedure for a better experience for applicants.
- Processed new certification applications as well as renewals, working with applicants to ensure a satisfactory result for everyone involved.

Each sub-committee works with their respective committee members on the coordination and review of all certification applications and training programs. Special thanks to the members of each sub-Committee:

Certified Public Finance Administrator (CPFA) and Advanced CPFA Certifications

Chair: Blinda Baker, Lifetime Member - Michigan

Members/Reviewers: Charri Lara, City of Lander, Wyoming; Erin Crawford, City of Enid, Oklahoma; Lindsey Grigg-Moak, City of El Reno, Oklahoma; Michael Stephens, City of Wytheville, Virginia.

Certified Public Funds Investment Manager (CPFIM) and Advanced CPFIM Certifications

Chair and Trainer: Greg Prost, Robinson Capital Trainer: Jason Williams, Moreton Capital Asset

Investment Policy Certification

Chair: Roger Wisecup, City of Ames, Iowa

Members/Reviewers: Dana Ratcliffe, City of Weatherford, Oklahoma; Janice Vinci, Alleghany County, Pennsylvania; Jason Faulkner, City of Post Falls, Idaho; Jo Gilbert, Fairfax County, Virginia; Michael Olson, City of Kirkland, Washington; Chip Dawson, City of South Jordan, Utah.

The following APT US&C Certifications were achieved June 2021 through June 2022:

CPFIM/ACPFIM

- 59 New CPFIM Certifications; 15 CPFIM Re-Certifications
- 39 New ACPFIM Certifications; 14 ACPFIM Recertifications

CPFA/ACFPA

- 36 New CPFA Certifications; 13 CPFA Re-Certifications
- 2 New ACPFA Certifications; 1 ACPFA Re-Certification

Investment Policy

• 9 New Investment Policy Certifications



Our strategic focus for the 2023-24 fiscal year includes:

- Institute Affiliate Agreements: review and update, if necessary, to best support our State Affiliate Associations with their Institute training programs.
- Cash Handling Policy and Training Certification Program: Update and reintroduce the Cash Handling Certification program with new best practice standards to support public treasury officials and department.

2022-23 Advisory Committee Annual Report Clint Lichtenwalter, Chair

As Immediate Past President of APT US&C and Chair of the Advisory Committee, I would like to recognize Michael Pettigrew and Julie Silbernagel for their support with the oversight responsibilities of scholarships, annual service awards and association governance.

Scholarships: Eight (8) scholarships were awarded allowing members to participate in the 2023 Annual Conference. Scholarship recipients are from Idaho, Indiana, Michigan, Ohio, Oklahoma and Utah.

Service Awards: I am pleased to share that two applications have been received for the Association's prestigious Dr. Jackson R.E. Phillips Award. The Phillips Award, instituted in 1980, was designed to annually recognize one APT US&C member for professional leadership and significant contribution to professional treasury management. The purpose of the Phillips Award, which is the Association's most honored award, is to encourage development of innovative programs in public finance. We will announce the recipient at the Annual Banquet at this year's conference in Salt Lake City.

Association Governance: After successfully updating the APT US&C Bylaws that were approved last year by the membership, the Advisory Committee focused its attention over the past year on reviewing and updating existing policies and developing new policies to support the continued governance of Association. New policies included Board Travel and Reimbursement; Credit Card Use and Authorization; Customer Accounts Receivables and Collections; Refunds; Fiscal Operations; Investments; and Trainer Compensation. I would like to acknowledge members of the Board, Education Committee and Finance Committee for their diligence in the review and development of the aforementioned policies.



2022-23 Annual Conference Committee Annual Report

2022 Annual Conference

Co-Chairs: Tricia Wiggle-Bazzy, Green Oak Charter Township, MI and Julie Silbernagel, City of Buffalo, WY Members: Amy Anderson, City of Plano, TX; Karen Coffman, Jackson County, MI: Melissa DiGeronimo, City of Lyndhurst, OH; Shari Freidenrich, County of Orange, CA; Dawn Keiser, Oakland County, MI; Vicki Kitchen, Town of North Liberty, IN; Clint Lichtenwalter, City of Clinton, IL; Mike Pettigrew, City of Ann Arbor, MI.

The 2022 Annual Conference welcomed 208 members and sponsors to Henderson, Nevada August 7-10. Although we experienced an expected net loss on the event it was considerably less than what was anticipated due to the generous support of corporate and state affiliate sponsors: Paymerang; Hilltop Securities; Meeder Investments; Piper Sandler; Robinson Capital; Paymentus; Taxbit; Public Trust Advisors-Michigan CLASS; DebtBook; Caselle; Chandler Asset Management; Intellipay; Moreton Asset Management; and, state affiliate associations - Indiana, Michigan, Oklahoma, Texas, Utah, Wisconsin and Wyoming.

The training schedule provided 15.5 hours of continuing education offering 7.75 CPFA points and 10.5 ACPFA points.

2023 Annual Conference

Co-Chairs: Vicki Kitchen, Town of North Liberty, IN and Ted Elder, Retired, UT Members: Jody Anderson, City of Delta, UT; Susan Balls, Hyde Park City, UT; Deb Block, City of Mishawaka, IN; Dawn Brecke, Town of Springdale, UT; Terri Buckmaster, Town of Walkerton, IN; Diane Burandt, City of Holladay, UT; Jennifer Chapman, City of Ivins, UT; Karen Coffman, Jackson County, MI; Chip Dawson, City of South Jordan, UT; Melissa DiGeronimom, City of Lyndhurst, OH; Shari Freidenrich, County of Orange, CA; Heather Gale, City of Pleasant View, UT; Shannon Harper, City of Farmington, UT; Dawn Keiser, Oakland County, MI; Clint Lichtenwalter, City of Clinton, IL; Mark McRae, South Weber City, UT; Megan Mills, City of West Point, UT; Carrie Mugford, Town of Manchester, IN; Sharri Oyler, Tremonton City, UT; Judy Schiers, City of Parowan, UT; Julie Silbernagel, City of Buffalo, WY; Jennifer Sweat, Midway City, UT; Jeannine Teel, City of South Ogden, UT; Ron Vander Band, City of Plano, IL; Melinda Weaver, Calhoun County, MI; Tricia Wiggle-Bazzy, Green Oak Charter Township, MI.

As of the time of this report, 2023 Annual Conference will welcome approximately 245 members and sponsors to Salt Lake City, Utah. We are pleased to be hosting this year's event in partnership with the Utah Association of Public Treasurers (UAPT).

Special thanks for the wonderful support of our conference sponsors: IntelliPay, Meeder Investment Management, Zions Bancorporation, Hilltop Securities, Robinson Capital, National Public Pension Fund



Association, U.S. Bank, Piper Sandler, Public Trust Advisors/Michigan CLASS, MuniciPAY, Workiva, Paymerang, Moreton Asset Management, Caselle, Inc., Xpress Bill Pay, Moreton Capital Markets, LLC, mailing.com, and Chandler Asset Management; and our state affiliates from Indiana, Michigan, Ohio, Utah, and Wyoming.

This year's conference training schedule will offer 15 hours of continuing education with a great line up of speakers including a keynote speaker each day. We are also excited about the following networking events for in-person attendees:

- Golf Outing on Saturday at the Bountiful Ridge Golf Club.
- Tabernacle Choir: Music & the Spoken Word on Sunday at the Temple Square Conference Center
- **Mountaintop Experience** at Snowbird Mountain on Sunday afternoon, which is the first day of the annual Oktoberfest Celebration.
- Welcome Reception on Sunday evening at Flanker Kitchen and Sporting Club.
- Exhibitor and Sponsor Reception on Monday evening.
- Awards Dinner & Officer Installation at the beautiful rotunda at the Utah State Capital on Tuesday evening.

We look forward to planning the 2024 Annual Conference in Greenville, South Carolina, and hope that everyone has the dates of August 11-14 marked in their calendars for next year.



2022-23 Education Committee Annual Report Salvatore Talarico, Chairperson

The purpose of the APT US&C Education Committee is to design and offer quality education and training resources to support the professional development of treasury professionals to enhance their ability to support their organizations and constituents.

I would like to acknowledge the commitment and support of the following committee members who helped to accomplish this year's goals: Anthony Francisco, City of Norman, Oklahoma; Angela Johnson, Town of Meeteetse, Wyoming; Dana Kavander, Orange Village, Ohio; Laurie Sheldon, City of Kentwood, Michigan; Lourdes Ramos, City of Draper, Utah; Vernon Lewis, City of Houston, Texas, and of course the invaluable support of our Executive Director team, of Shelley Buresh and Janel Stewart.

Over the past year, the Association achieved great success with the expansion of our virtual training programs. I am pleased to report that 1,201 treasury professionals from across the country received training on internal controls, cash handling, cybersecurity and the economy. An overview of the 13 programs that APT provided is below:

Training		State Overview																									
	Date	#	АВ	ΑZ	CA	FL	IA	ID	IL	IN	KY	МІ	мо	МТ	NV	он	ок	PA	sc	TN	тх	UT	VA	WA	wı	WY	TOTAL
Cash Handling	Nov-22	51										51															
Cash Handling	Feb-23	35																								35	35
Cash Handling	Jun-23	36															36										36
Cyber Security	Apr-23	55		2	2	1	2					28		1		2	1					5	2		5	4	55
Economic Outlook - Bank Closures	Mar-23	136			4	3	3	7	7	10	1	43		1		12	6		1		4	25		2	2	5	136
Front Line Cash Handling	Dec-22	405			328		1		4	5		36	1		1	6	10		1			8		1		3	405
Front Line Cash Handling	23-Jan	9																		9							9
Front Line Cash Handling	Mar-23	136		3	33			5	3	12		44		1		4	7				11	8	1	1	3		136
Front Line Cash Handling	May-23	100			28	1		5	11	2		28				5					1	1	2		14	2	100
Front Line Cash Handling	Jul-23	64			26					1		12		2		1	3	1		1	3	3	3	5		3	
Implementing Internal Controls	Jun-23	33			5							8		1		2	3				4	6			2	2	33
Internal Controls	Mar-23	102								102																	102
Introduction to Internal Controls	Jun-23	39	1		8	1	1	1	1	1		10		1		2	1			1		5			1	4	39
TOTALS		1201	1	5	434	6	7	18	26	133	1	260	1	7	1	34	67	1	2	11	23	61	8	9	27	58	1201

As evidenced in the chart above, the introduction of our new "Front Line Cash Handler Training" program was very popular with entities seeking this type of training for their front-line staff members. It is our intent to continue offering this virtual training opportunity on a quarterly basis, at a minimum.

The Committee also worked diligently to complete the Internal Controls Checklists to supplement the new Internal Controls Training manual that was completed last year. The checklists are a free resource available on the APT website. The Internal Controls training format was also improved and has been separated into two classes: Introduction to Internal Controls and Implementing Internal Controls in Your Organization.



The Committee's strategic focus for the 2023-24 fiscal year includes:

- Recruitment of new trainers to support expanded program offerings.
- Enhanced marketing of Independent Learning Programs through MindEdge.
- New webinars and training opportunities based on current trends and member requests.



2022-23 Membership Committee Report

Due to unforeseen circumstances, over the past year there was not a Chairperson appointed to lead the Membership Committee. Although the corporate office took the lead on supporting membership requests, it is important to recognize members who have served on this important committee over the past several years:

Heather Gale, City of Pleasant View, Utah; Erin Crawford, City of Enid, Oklahoma; Judy Schiers, City of Parowan, Utah; Jennifer Sweat, Midway City, Utah; Jennifer Richardson, Deerfield Township, Ohio; Danica Halvorson, Daly City, California; Terri Buckmaster, Town of Walkerton, Indiana; Jacki Athey, City of Villa Grove, Illinois; Rachel Piner, Ingham County, Michigan.

The Association decided to attend the 2023 GFOA conference in Portland, Oregon this year to heighten its visibility, build its brand, and gain new members. The Association had an exhibit booth, sent representatives, and networked with as many GFOA attendees as possible to explain the benefits and value of membership. We look forward to building on this foundation to continue adding members this year and into the future. We appreciate everyone's candid reviews and support by spreading the word to their colleagues of why and how to join APT US&C.

We are pleased to report that the Association welcomed 156 new members in FY 2022-23:

- California 7
- DC − 1
- Florida 2
- Idaho − 7
- Illinois 6
- Indiana 18
- Kentucky − 1
- Michigan 45
- Missouri 1
- Montana − 2
- Nevada 1

- Ohio 7
- Oklahoma 4
- South Carolina 2
- Tennessee 3
- Texas − 4
- Utah 24
- Virginia − 2
- Washington 5
- Wisconsin 5
- Wyoming 9

As of mid-July 2023, the Association has 872 active members:

- 43 corporate members
- 766 municipal members
- 50 other public entity members
- 13 life members

To: APT Board of Directors

From: Michael J. Pettigrew, Chair of the Nominating Committee

Subject: Update on 2023-24 Nomination Process

Dear Board Members,

I am writing to provide you with an update on the 2023-24 nomination process. For the following positions, we received 8 applications:

- President-Elect
- Vice President
- Treasurer
- Secretary
- 4 2-year director's terms
- 1 1-year director term

The nomination committee conducted virtual interviews of each candidate during the month of July, 2023. All candidates performed exceptionally well during their interviews and will make excellent board officers and directors. Based on this process, we will put forth the following slate of candidates to the membership:

- President-Elect: Vicki Kitchen
- Vice President: Heather Gale
- Treasurer: Eric Crawford
- Secretary: Sal Talarico
- Director (2-Year term): Charri Larra
- Director (2-Year term): David Seifert
- Director (2-Year term): Laurie Sheldon
- Director (2-Year term): Lindsey Grigg-Moak
- Director (1-Year term): Susan Balls

All nominees were contacted to inform them of the results of the nomination process prior to sharing this report with the membership.

Thank you for the opportunity to complete this important process on behalf of APTUSC.



2023-24 Slate of Officers and Directors for Membership Vote at the Annual Meeting Tuesday, August 15, 2023 – 12:30 pm (Grand Ballroom)

President Elect Vicki Kitchen, Indiana

Vice President Heather Gale, Utah

Treasurer Erin Crawford, Oklahoma

Secretary Salvatore Talarico, Ohio

Director (2-year term) Charri Lara, Wyoming

Director (2-year term) David Seifert, South Carolina

Director (2-year term) Laurie Sheldon, Michigan

Director (2-year term) Lindsey Grigg-Moak, Oklahoma

Director (1-year term) Susan Balls, Utah